



LANE WORKFORCE EXECUTIVE BOARD MEETING

Thursday, May 21, 2026

11:30am – 1:00pm

MINUTES

In Attendance: Billy Dover, Jeff Graham, Solomon Harris, Shondra Holliday, Heather Buch, Lyndsie Leech, Dana Merryday, Kori Rodley, John Stapleton
Staff: Ashley Espinoza, Tiffany Cink, Anne Nestell, Stephanie Lovell

APPROVALS

Recommendation	Motion	Seconded	Status
Approve Executive Board Meeting Minutes (April 16, 2026)	Shondra Holliday	Heather Buch	Approved
Adopt the Original General Operating Budget for Program Year 2026 – 2027 as presented	Billy Dover	John Stapleton	Approved
The Lane Workforce Executive Board recommends that the Lane Workforce Partnership Board of Directors approve the appointment of Laura Luther as Board Secretary for a one-year term, beginning July 1, 2026, and ending June 30, 2027.	Jeff Graham	Shondra Holliday	Approved

I. CALL TO ORDER

Chair Solomon Harris called the meeting to order.

II. PUBLIC COMMENT

No public comments were received.

III. CONSENT CALENDAR

Shondra Holliday moved to approve the April 16, 2026, Executive Board meeting minutes. Heather Buch seconded, and the motion carried unanimously.

IV. BOARD COMPENSATION POLICY

Tiffany Cink reported that following a discussion with Jeff Graham, the proposed change to extend compensation market analyses from every two years to every four years was withdrawn. The policy will continue to require compensation market analyses every two years. No action was taken.

V. PROGRAM YEAR 2026 – 2027 BUDGET

Tiffany Cink presented the proposed FY 2026–27 budget, highlighting a decrease in revenue primarily due to the expiration of one-time Future Ready Oregon funding. The budget includes corresponding reductions in expenditures, personnel costs, travel and professional development expenses, and community investment contracts. Tiffany reported on pending federal grant applications that could provide additional funding for dislocated worker and reentry services, as well as anticipated increases in Workforce Innovation and Opportunity Act (WIOA) funding allocations. Discussion included staffing plans following a pending retirement, strategic priorities, workforce system funding, and potential federal and state workforce policy changes.

Billy Dover moved to adopt the Program Year 2026 – 2027 Budget as presented. John Stapleton seconded, and the motion carried unanimously.

VI. BOARD OFFICER RECOMMENDATION

Billy Dover, current Board Secretary, will step down from the Lane Workforce Partnership Board of Directors effective June 30, 2026. This creates a vacancy in the Secretary position for the term July 1, 2026, through June 30, 2027.

Jeff Graham moved to approve that the Lane Workforce Executive Board recommends that the Lane Workforce Partnership Board of Directors approve the appointment of Laura Luther as Board Secretary for a one-year term, beginning July 1, 2026, and ending June 30, 2027. Shondra Holliday seconded, and the motion carried unanimously.

VII. EXECUTIVE DIRECTOR'S REPORT

Ashley Espinoza provided updates on workforce development activities and partnerships, including the Oregon Employment & Training Association (OETA) Rendezvous, the Continuous Improvement Committee established through Senate Bill 623, ongoing Oregon Employability Skills initiatives in partnership with Team Oregon Build and the Oregon Workforce Talent and Development Board, participation in the Lane Community Health Council grant review process, and attendance at the National Association of Workforce Development Professionals (NAWDP) Conference and Board Meeting.

VIII. EXECUTIVE BOARD MEMBER UPDATES

Executive board members provided updates from their respective organizations. No action was taken.

IX. OTHER BUSINESS

No additional matters were recorded.

X. ADJOURNMENT

There being no further business, the meeting was adjourned by Chair Solomon Harris.