



**Workforce Development Board**  
**Workforce Services Operations Committee**  
**12/2/24 Meeting Notes**

**Members Present:**

Julie Davidson – Committee Chair  
Courtney Griesel  
David Heavirland  
Steve Yamamori  
Phil Hohnstein

**Members Absent:**

**Staff Present:**

Ryan Kounovsky  
Cindy Perry

Meeting called to order by J. Davidson at 2:03 pm. Meeting was adjourned at 2:53 pm.

Agenda:

- Committee to review the deliverable items in the WIOA Youth Services Request for Proposal.

Discussion Items:

- General provisions of the technical requirements of the Request for Proposal were reviewed.
- There was an overview of what qualifies as In-School Youth and Out-of-School Youth, among other required WIOA services.
- The committee discussed and recommended added the following details into the Request for Proposal:
  - Expanding program exit plans to include getting into career pathways.
  - Add in an expectation to connect age eligible participants to Adult services.
  - Including the expectation of working with priority populations.
  - Describing how to help alleviate barriers to employment/life.
  - Defining what percentage of youth served in rural areas.
  - There was also the discussion of adding in requirements for demonstrating the ability to bring in outside funding to offset resource constraints.

Next meeting:

- TBD