



Workforce Development Board
Workforce Services Operations Committee
11/18/24 Meeting Notes

Members Present:

Julie Davidson – Committee Chair
Courtney Griesel
David Heavirland
Steve Yamamori

Members Absent:

Phil Hohnstein

Staff Present:

Ryan Kounovsky

Meeting called to order by J. Davidson at 1:00 pm. Meeting was adjourned at 1:57 pm.

Agenda:

- Committee to review the deliverable items in the Adult/Dislocated Worker Services Request for Proposal.

Discussion Items:

- General provisions of the technical requirements of the Request for Proposal were reviewed.
- The committee discussed and recommended added the following details into the Request for Proposal:
 - Adding WorkSource Oregon Standards to language around service provision.
 - Including definitions of Essential Employability Skills into skill assessment.
 - Adding knowledge of LinkedIn Learning to workshop facilitation.
 - Requiring a demonstration of client management systems.
 - Adding information about Bridge Lane and navigation resources.
 - Adding the following new items for demonstration:
 - Rapid Response
 - Database knowledge and use including potential modernization
 - Business services and sector strategies
 - Co-enrollment
 - Working with industry and employers directly
 - There was also the discussion of adding in requirements for demonstrating the ability to bring in outside funding to offset resource constraints.

Next meeting:

- The next meeting will be December 2nd at 2pm to be held virtually to discuss the Youth Services Request for Proposal.