



**LANE WORKFORCE PARTNERSHIP EXECUTIVE BOARD MEETING**

**Thursday, January 15, 2026**

**11:30am – 1:00pm**

**Meeting being held in-person and via Zoom**

**In-Person: 1401 Willamette Street, Eugene (Eugene Chamber Building)  
(2<sup>nd</sup> Floor, LWP Conference Room)**

**Zoom: <https://us02web.zoom.us/j/8428428857>**

**Meeting ID: 842 8428 857**

**AGENDA**

*Mission: To Meet the Workforce Needs of Employers and Individuals  
Through Partnerships and Innovation*

- I. CALL TO ORDER / *Solomon Harris*
- II. PUBLIC COMMENT – *In accordance with Lane Workforce Partnership’s Public Comment Policy: Speakers will be taken in the order in which they sign up and will be limited to three minutes per public comment.*
- III. CONSENT CALENDAR
  - *Minutes of the September 18, 2025, Executive Board Meeting / Action* Pages 1 - 4
- IV. 2024 – 2025 FINANCIAL AUDIT PRESENTATION / *Discussion* Pages 5 - 62  
*Nadia Costa, Jones & Roth*
- V. EXECUTIVE DIRECTOR’S REPORT / *Information*  
*Ashley Espinoza, Lane Workforce Partnership*
- VI. EXECUTIVE BOARD MEMBER UPDATES / *Information*
- VII. OTHER BUSINESS
- VIII. ADJOURNMENT

*Lane Workforce Partnership is an equal opportunity employer. With 48 hours of notice, auxiliary aids and services, and alternate formats are available to individuals with limited English proficiency free of cost. Requests can be made directly to LWP or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900.*



**LANE WORKFORCE EXECUTIVE BOARD MEETING**  
**Thursday, September 18, 2025**  
**11:30am – 1:00pm**  
**MINUTES**

**In Attendance:** Heather Buch, Lyndsie Leech, Dana Merryday, Michelle Webber, Billy Dover, Solomon Harris, John Stapleton  
**Absent:** Jeff Graham, Shondra Holliday  
**Staff:** Ashley Espinoza, Tiffany Cink, Cindy Perry, Anne Nestell, Stephanie Lovell

**APPROVALS**

Recommendation	Motion	Seconded	Status
Approve Executive Board Meeting Minutes (May 15, 2025)	John Stapleton	Michelle Webber	Approved Abstained: Heather Buch
Adopt General Operating Budget Modification #1 for PY 2025 – 2026 as presented.	Lyndsie Leech	Michelle Webber	Approved

**I. CALL TO ORDER & INTRODUCTIONS**

Chair Solomon Harris called the meeting to order. Introductions were made.

**II. PUBLIC COMMENT**

No public comments were received.

**III. CONSENT CALENDAR**

John Stapleton moved to approve the May 15<sup>th</sup>, 2025, Executive Board meeting minutes. Michelle Webber seconded, and the motion was approved. Heather Buch abstained.

**IV. BUDGET MODIFICATION #1**

Tiffany Cink reviewed Budget Modification #1 for FY 2025 – 2025, noting it reflects final June 30 expenditures and aligns revenues and expenses for the fiscal year beginning July 1, 2025. She reported a small carryover of \$225,310 and highlighted an overall reduction of \$1.8 million compared to FY 2024 – 2025 due to the conclusion of one-time funds such as Future Ready Oregon which are federal ARPA allocations.

She emphasized the importance of clearly communicating that these reductions were expected and tied to temporary funding cycles. Tiffany also noted the addition of short-term funding that allowed continuation of the Project Assistant position supporting the Team Oregon Build initiative.

On the community investment side, approximately 70% of total revenue was allocated, with adjustments made to provider contracts. Adjustments included:

- Increases for Grant Associates due to carryover funds in direct grants.
- A 10% reduction to Looking Glass's youth contract due to lower federal youth allocations.
- Additional funds for Connected Lane County to support youth transitioning to Looking Glass, ensuring seamless support.
- Adjustments to Collaborative EDO for the Workforce Benefits Navigator Program, as well as to NAACP and Opportunity Oregon based on actual expenditures. The Workforce Benefits Navigator funding originated from Future Ready Oregon and was implemented locally through Bridge Lane in collaboration with partners to deliver community-based navigation services across rural Lane County. These events have been highly successful and have engaged large numbers of participants and strengthened service coordination.

There was discussion around the complexity of layered partnerships, noting that their structure and purpose can vary widely. Some partnerships are mandated, such as those for adult services, youth programs, and one-stop operations. Others are discretionary, pursued because they advance LWP's strategic goals and strengthen competitiveness for funding opportunities. While some partnerships primarily function as fiscal pass-throughs, others involve shared responsibilities or require more direct oversight. LWP staff will continue refining how this information is presented to provide greater transparency around the organization's role and contributions.

Lyndsie Leech made a motion to approve the Program Year 2025/2026 Budget Modification #1. Michelle Webber seconded, and the motion was approved.

## **V. WIOA SUB-RECIPIENT MONITORING**

Tiffany Cink and Cindy Perry presented results on the required annual monitoring of WIOA sub-recipients. In spring 2025, monitoring was conducted for Lane County Health and Human Services and Connected Lane County. Looking Glass will be included in future monitoring as the new youth provider beginning in FY 2025 – 2026.

For Connected Lane County, program goals were met, and fiscal monitoring identified findings related to internal controls, not mismanagement of funds. Connected Lane County hired a finance professional and improvements with processes and compliance continue to strengthen. Prior issues with timekeeping and payroll documentation have been addressed, resulting in year-over-year improvement.

For Lane County Health and Human Services, fiscal monitoring required corrections to responses provided, but overall, they demonstrated improvements in fund management. On the program side, they expended 92% of their funds.

The One-Stop Operator role was previously held by OMEP. The most recent RFP resulted in a failed procurement. As a result, LWP is serving as the One-Stop Operator for FY 2025 – 2026, having received state approval. LWP is focusing on process improvements, service coordination, and direct facilitation of leadership meetings. It was noted that LWP may request to continue in this role beyond one year, given the strong progress being made.

Cindy reported that approximately 61 youth were successfully transitioned from Connected Lane County to Looking Glass. Both organizations collaborated closely to ensure seamless services. LWP also provided extensive fiscal and program training to support the transition. The new team's strong emphasis is on moving youth into unsubsidized employment, which is expected to improve outcomes over time. Ashley added that she, along with the CEOs of Looking Glass and Connected Lane County, toured each other's facilities, building stronger collaboration and identifying complementary roles: Looking Glass supporting stabilization and behavioral health needs, and Connected Lane County focusing on technical skills and industry connections.

## **VI. WORKFORCE SYSTEM YEAR-END REPORT**

Cindy Perry presented the redesigned year-end report which is intended to highlight the most important information for the Board and the public in a clear, accessible format. The first section aligns progress with the Board's strategic plan, using a visual dashboard to show completed work and areas still in progress.

The report also includes visual representations of community investments, showing how WIOA and state funds were allocated. Cindy described successes from recent initiatives, including the Oregon Health Authority grant that supported training 45 new doulas in Lane County.

The report further includes a snapshot of industry sector partnerships. Cindy shared that the Healthcare Sector Partnership officially launched at Lane Community College on the same day as the Executive Board meeting, with over 80 participants representing major employers and stakeholders. This marked progress toward the strategic plan goal of expanding industry partnerships and reflects the strong demand for collaborative workforce solutions in the healthcare sector.

Cindy highlighted the need to better support youth who do not meet traditional eligibility requirements for workforce funding but still require guidance in finding employment. Currently, these young people can only access basic services at the WorkSource Center, which is primarily designed for adults. This creates a service gap for motivated youth who may not be low income but still face challenges entering the labor market. We will be doing further exploration of these barriers, including employer practices and systemic challenges, to identify ways to close the gap.

Council members discussed the importance of quantifying the potential number of youth who could benefit, increasing engagement with K-12 partners, and addressing barriers such as transportation and rural access. Cindy said while the issue is complex, it represents a key area for continuous improvement within the workforce system.

Council members suggested the following additions to the report:

- Add a descriptive line clarifying how LWP defines engagements.
- Provide a breakout of the 13,725 individuals served, including a pie chart that illustrates the programs or services contributing to that total. The visual should clarify the jump from the small enrollment figures to the larger systemwide number.
- Add definitions/description of WIOA Adult and Youth programs for clarity
- Separate 'Non-Binary and 'Not Disclosed' in reporting as non-binary is a gender.

## **VII. EXECUTIVE DIRECTOR'S REPORT**

- Ashley welcomed Commissioner Heather Buch back to the board and expressed appreciation for her leadership in areas such as child care and wildfire recovery.
- Highlighted the launch of the Healthcare Sector Partnership at Lane Community College, co-led by the Lane County Medical Society and Lane Health Council, as an example of growing partnerships that increase community impact.
- September is Workforce Development Appreciation Month and shared that the team is running a social media campaign to spotlight provider staff. In addition, board and staff members will deliver bundt cakes to providers as a gesture of recognition and appreciation.
- Reminded members of the upcoming WORKing Together Conference, scheduled for October 15 – 16 at the Salem Convention Center, with a VIP reception on the evening of October 14. Members should be receiving a calendar invite soon for the reception.
- OWP will be organizing legislative tours of programs and facilities, to build transparency and better inform legislators on how workforce dollars are invested.
- Congratulated local leaders selected for the 20 Under 40 Awards, including Dre Charles (NAACP), Alyssa Dawes (Willamette High School Principal), and Henry Fields (Oregon Employment Department), recognizing their contributions and leadership in the community.

## **VIII. EXECUTIVE BOARD MEMBER UPDATES**

- Commissioner Buch: Reported that the Lane Workforce Council added Tandy Sturgeon to the Lane Workforce Partnership Board of Directors as a required Labor Representative, representing the International Union of Painters and Allied Trades.
- Councilor Dana Merryday: Shared that Cottage Grove recently set a world record for the number of simultaneous gold panners, with more than 370 participants engaged for 30 minutes under the supervision of Guinness World Records officials. The event highlighted the city's historic ties to gold mining and drew significant community interest and participation.
- John Stapleton: There is significant movement in K-12 to acknowledge a culture of work in CTE programs, emphasizing postsecondary and career success. We are partnering with Bethel, 4J, Marcola, and the University of Oregon's College of Education to pilot this process that builds employability skills and provides students with work-relevant experience. The University's data team will evaluate outcomes, with results expected in the spring. These efforts aim to improve youth employment outcomes/opportunities and support student retention through high school completion.

## **IX. OTHER BUSINESS**

No additional matters were recorded.

## **X. ADJOURNMENT**

Chair Solomon Harris adjourned the meeting.

January 7, 2026

To the Board of Directors  
Lane Workforce Partnership  
Eugene, Oregon

We have audited the financial statements of the governmental activities and each major fund of Lane Workforce Partnership for the year ended June 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 28, 2025. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Matters

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Lane Workforce Partnership are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, Lane Workforce Partnership adopted Statement of Governmental Accounting Standards (GASB Statement) No. 101, *Compensated Absences*, in 2025. The new standard updated the recognition and measurement criteria for compensated absences to provide a more consistent model, specifically focusing on leave that is "more likely than not" to be used or paid. Adoption of the new standard did not have a material impact on the financial statements. We noted no transactions entered into by Lane Workforce Partnership during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting Lane Workforce Partnership's financial statements was:

- Management's estimates related to the measurement and recognition of leases in accordance with GASB Statement No. 87, *Leases*. We evaluated the key factors and assumptions used to develop the lease accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

- The disclosure of the reporting entity in Note 1 to the financial statements.
- The disclosure of related party transactions in Note 8 to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial to the financial statements taken as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 7, 2026.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Lane Workforce Partnership's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Lane Workforce Partnership's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### **Other Matters**

We applied certain limited procedures to management's discussions and analysis and the budgetary comparison information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information, as listed in the table of contents to the financial statements, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section, which accompany the financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### **Restriction on Use**

This information is intended solely for the information and use of Board of Directors and management of Lane Workforce Partnership and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,

A handwritten signature in cursive script that reads "Jones & Roth, P.C.".

Jones & Roth, P.C.  
Eugene, Oregon

## Uncorrected Misstatements

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Net Income Effect</u>
<b>PAJE01</b>				
To potentially adjust beg. fund balance for full Lane ESD CBF Intern grant amount awarded in FY24.				
453910	Miscellaneous State/Local Revenue	17,395.48	0.00	
31003	Fund Balance	0.00	17,395.48	
<b>Total</b>		<b><u>17,395.48</u></b>	<b><u>17,395.48</u></b>	<b><u>(17,395.48)</u></b>
<b>PAJE02</b>				
To potentially adjust for copier lease not accounted for under GASB 87 for Full Accrual.				
15000	Present Value Building Lease	10,962.45	0.00	
22150	Building Lease Payable	0.00	4,371.99	
31003	Fund Balance	235.03	0.00	
530366	Lease Amortization Interest	478.93	0.00	
20015	Accounts Payable - Other	0.00	30.79	
512177	One Stop Operations	0.00	2,520.00	
18900	Accumulated Depreciation	0.00	4,750.40	
530500	Depreciation	2,192.49	0.00	
22150-JR	Building Lease Payable - Current Portion	0.00	2,195.72	
<b>Total</b>		<b><u>13,868.90</u></b>	<b><u>13,868.90</u></b>	<b><u>(151.42)</u></b>
<b>POJE01</b>				
To potentially adjust for copier lease not accounted for under GASB 87 for Modified Accrual.				
512177	One Stop Operations	0.00	2,520.00	
599999-JR	Principal Lease Payments (for Fund FS only)	2,041.07	0.00	
530366	Lease Amortization Interest	478.93	0.00	
<b>Total</b>		<b><u>2,520.00</u></b>	<b><u>2,520.00</u></b>	<b><u>0.00</u></b>
<b>GRAND TOTAL</b>		<b><u>33,784.38</u></b>	<b><u>33,784.38</u></b>	<b><u>(17,546.90)</u></b>

**LANE WORKFORCE PARTNERSHIP**  
**ANNUAL FINANCIAL REPORT**  
**For the Years Ended June 30, 2025 and 2024**



LANE WORKFORCE PARTNERSHIP  
ANNUAL FINANCIAL REPORT  
For the Years Ended June 30, 2025 and 2024

TABLE OF CONTENTS

	<u>Page</u>
<b>INTRODUCTORY SECTION</b>	
Board of Directors .....	i
Transmittal Letter .....	ii - iii
<b>FINANCIAL SECTION</b>	
Independent Auditor's Report .....	1 - 3
Management's Discussion and Analysis.....	4 - 8
Basic Financial Statements:	
Government-wide Financial Statements:	
Statements of Net Position.....	9
Statements of Activities.....	10
Fund Financial Statements:	
Balance Sheets .....	11
Reconciliation of the Balance Sheets to Statements of Net Position .....	12
Statements of Revenues, Expenditures, and Changes in Fund Balance.....	13 - 14
Reconciliation of the Statements of Revenues, Expenditures, and Changes in Fund Balance to the Statements of Activities.....	15
Notes to Basic Financial Statements .....	16 - 27
Required Supplementary Information:	
Schedule of Revenues, Expenditures, and Changes in Fund Balances - General Fund.....	28
Supplementary Information:	
Schedule of Revenues, Expenditures, and Changes in Program Balances .....	29
<b>COMPLIANCE SECTION</b>	
Independent Auditor's Report Required by Oregon State Regulations .....	30 - 31
Schedule of Expenditures of Federal Awards.....	32
Notes to Schedule of Expenditures of Federal Awards .....	33
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	34 - 35
Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance .....	36 - 38
Schedule of Findings and Questioned Costs.....	39

## INTRODUCTORY SECTION

LANE WORKFORCE PARTNERSHIP  
June 30, 2025

EXECUTIVE DIRECTOR

Ashley Espinoza

BOARD OF DIRECTORS

TITLE

Shondra Holliday	Chair
Solomon Harris	Chair Elect
John Stapleton	Treasurer
Jeff Graham	Secretary
Jennifer Adams	Past Chair
Monica Bielski Boris	Board Member
Julie Davidson	Board Member
Billy Dover	Board Member
Courtney Griesel	Board Member
Bettina Hannigan	Board Member
David Heavirland	Board Member
Phil Hohnstein	Board Member
Heidi Larwick	Board Member
Laura Luther	Board Member
Lynn McDonald	Board Member
Bailey McEuen	Board Member
Jeff McGillivray	Board Member
Grant Matthews	Board Member
Chelsea Miller	Board Member
Stan Pickett	Board Member
Matt Sayre	Board Member
Charlene Vermilyea	Board Member
Steve Yamamori	Board Member

COUNCIL

TITLE

David Loveall	Council Member
Lyndsie Leech	Council Member
Dana Merryday	Council Member
Michelle Webber	Council Member

**REGISTERED ADDRESS**

1401 Willamette Street, Second Floor  
Eugene, Oregon 97401



***Members of the Lane Workforce Partnership Board of Directors  
and Residents of Lane County***

The Lane Workforce Partnership’s audit for the fiscal year July 1, 2024 – June 30, 2025, reflects our organization’s continued commitment to advancing workforce development across Lane County through strategic investments, partnerships, and innovation.

As the designated local Workforce Development Board for Lane County, LWP brings together leaders from business, education, labor, and the public sector to address complex workforce challenges and drive economic growth within our region. Guided by the Lane Workforce Partnership Board of Directors, our work this year focused on expanding access to employment opportunities, supporting youth and adult career pathways, and responding to evolving labor market needs.

**WorkSource Oregon Lane Partnership**

Through our partnership with WorkSource Oregon Lane, LWP supported Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker programs, helping individuals in Lane County access training, job search assistance, and employment services. WorkSource Oregon Lane serves as a centralized access point for both job seekers and businesses, connecting individuals to meaningful employment opportunities and supporting employers with recruitment and workforce solutions.

Between July 2024 and June 2025, the following outcomes were achieved:

- Total Enrolled Participants: 187
- Total Investments: \$1,430, 331
- Gained Employment: 70
- Average Wage: \$23.81
- Total Economic Impact: \$3,466,736
- 6 new businesses utilized the On-the-Job Training Program
- 17 individuals placed in On-the-Job Training opportunities

**Youth and Young Adult Programs**

In the 2024 – 2025 program year, LWP partnered with Connected Lane County to deliver WIOA Youth and Young Adult Services, supporting participants ages 14 – 24 in developing academic, occupational, and work-readiness skills.

Between July 2024 and June 2025, the following outcomes were achieved:

- Total Enrolled Participants: 97
- Total Investment: \$1,049,669
- Gained Employment: 26
- Average Wage: \$19.05
- Total Economic Impact: \$1,030,224
- 66 engaged in work experiences
- 62 completed internships with positive evaluations

Through state funding from the Oregon Youth Employment Program (OYEP), LWP and Connected Lane County also supported 40 youth and young adults ages 14 – 24, through paid internships, pre-apprenticeships, and skills training in high-demand sectors including construction, manufacturing, and technology.

## Strategic Investments and Initiatives

LWP also made key investments to support businesses and organizations, with a focus on strengthening Lane County's private sector and human capital.

- **HOWTO Doula Training (\$374,469):** In partnership with Nurturely and funded by the Oregon Health Authority's HOWTO program, this three-year initiative advanced perinatal health equity in Lane County by training 45 new doulas. The grant ended on June 30, 2025.
- **Hospitality Critical Sector Jobs (\$272,301):** In partnerships with coastal workforce organizations and supported by a U.S. Department of Labor grant, this initiative enhanced the strength and sustainability of the hospitality workforce through the hiring a sector strategist, hosting engagement sessions, surveying workers, and publishing *Building a Stronger Coastal Hospitality Workforce*, the first coastal hospitality whitepaper.
- **Workforce Benefits Navigator (\$156,143):** LWP contracted with Collaborative Economic Development Oregon (CEDO) to lead the Lane County Navigator Consortia and launch Bridge Lane, an initiative designed to expand access to workforce resources and strengthen community connections. Between 2024 and 2025, five Bridge Lane events were held in Oakridge, Cottage Grove, Junction City, Florence, and Blue River.
- **Team Oregon Build (\$131,015):** Formerly known as *Constructing a Brighter Future*, this statewide initiative connects youth to construction careers through partnerships between schools, industry, and community organizations. Supported by a \$2.6 million Oregon Department of Education grant, the program continues to expand pathways into high-demand trades.
- **Opportunity Oregon (\$44,307):** LWP partnered with Opportunity Oregon to support justice-involved individuals returning to Lane County through skill-building, coaching, and employment services.

LWP publishes a biennial State of the Workforce Report, which outlines local workforce trends and strategic initiatives. The 2024 report, available in both English and Spanish, was published in November 2024. The next report will be released in November 2026.

LWP remains committed to investing in people, businesses, and communities to ensure a strong and resilient workforce for Lane County.

For additional information, please visit our [website](#).

Thank you,



Ashley Espinoza  
Executive Director

## FINANCIAL SECTION

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Lane Workforce Partnership  
Eugene, Oregon

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities and each major fund of Lane Workforce Partnership as of and for the years ended June 30, 2025 and 2024, and the related notes to the financial statements, which collectively comprise Lane Workforce Partnership's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Lane Workforce Partnership, as of June 30, 2025 and 2024, and the respective changes in financial position thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Lane Workforce Partnership and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lane Workforce Partnership's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Lane Workforce Partnership's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Lane Workforce Partnership's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis (MD&A) on pages 4 through 8 and budgetary comparison information on page 28 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Lane Workforce Partnership's basic financial statements. The accompanying supplementary information and schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the introductory section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2026 on our consideration of Lane Workforce Partnership's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Lane Workforce Partnership's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lane Workforce Partnership's internal control over financial reporting and compliance.

### **Other Reporting Required by Oregon Minimum Standards**

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated January 7, 2026, on our consideration of Lane Workforce Partnership's compliance with certain provisions of laws, regulations, contracts and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

By:   
Sara Hummel, CPA  
Partner

Eugene, Oregon  
January 7, 2026

## Management's Discussion and Analysis

## LANE WORKFORCE PARTNERSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion and analysis of Lane Workforce Partnership's financial statements provide an overview of the financial activities for the fiscal year ended June 30, 2025. It is intended to be a companion piece with the transmittal letter on pages ii and iii and the financial statements which begin on page 9.

### **Financial Highlights**

Lane Workforce Partnership (LWP) is the designated Workforce Board for Lane County. LWP is an intra-governmental agency and an Oregon non-profit corporation.

LWP received the following funds in the year beginning July 1, 2024:

#### *Workforce Innovation and Opportunity Act (WIOA):*

- Budgeted WIOA funds increased by a net amount of \$124,692.

#### *State of Oregon General Funds (Work Experience, Industry Engagement, Workforce Strategies and Oregon Youth Employment Program):*

- State of Oregon General Funds represented \$883,123 (16%) of the revenues received by LWP in 2024-2025. These are funds provided under contract from the State of Oregon to support and expand existing services.

#### *State of Oregon Future Ready Oregon Prosperity 10,000:*

- LWP was awarded over \$3.3 Million dollars to spend over four years. Future Ready Oregon is a comprehensive \$200 million investment package that supports the education and training Oregonians need for good-paying jobs. This package includes strategic and targeted investments focused on advancing opportunities for historically underserved communities.
- During 2024-2025, Future Ready Oregon grants including Prosperity 10K, Workforce Benefits Navigator, and several Workforce Ready Grants represented \$976,800 (18%) of total revenues received by LWP.

#### *Other Programs:*

- LWP also received funds from other sources:
  - Oregon Health Authority – HOWTO Grant – Nearly \$1 Million Dollars over two and a half years to Advance the Diversity of the Doula Workforce through Inclusion, Certification and Sustainability in partnership with Nurturely.
  - Constructing a Brighter Future/Team Oregon Build – \$230,140 in partnership with Lane Education Service District, Lane County, PIVOT Architecture, and the State of Oregon to continue the Constructing a Brighter Future/Team Oregon Build initiative.

## LANE WORKFORCE PARTNERSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

### **Overview of the Financial Statements**

This overview is intended to provide an introduction to LWP's basic financial statements. These statements cover three areas: 1) government-wide financial statements, 2) an explanation of changes in fund balances for all governmental funds, and 3) notes to the financial statements.

### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of LWP's finances in a manner similar to a private-sector business. These statements provide information about the activities of LWP as a whole and present a longer-term view of LWP's finances.

The government-wide financial statements are on pages 9 and 10 of this report.

### **Fund Financial Statements**

Fund financial statements report on operations in more detail than the government-wide financial statements and use fund accounting to demonstrate compliance with finance-related and legal requirements. LWP has one fund which is classified as a government fund. The fund focuses on near-term inflows and outflows of spendable resources and the balances of spendable resources at the end of the fiscal year (modified accrual basis of accounting). Such information may be useful in evaluating a government's near-term financing requirements. The differences between government activities, which are reported in the statement of net assets and the statement of activities, and governmental funds is described in the reconciliation of fund balances statement.

LWP's two programs are WIOA and Other. The program activity schedule is on page 29 of this report.

### **Notes to the Financial Statements**

The notes provide additional information that is essential for a full understanding of the information provided in the government-wide and fund financial statements. Notes are an integral part of the financial statements.

LWP's auditor has provided assurance in the Independent Auditor's Report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly presented. A user of this report should read the Independent Auditor's Report carefully to ascertain the level of assurances being provided for each of the other parts of the Financial Section.

LANE WORKFORCE PARTNERSHIP  
MANAGEMENT'S DISCUSSION AND ANALYSIS

**Financial Analysis of Lane Workforce Partnership as a Whole**

*Net Position.* Lane Workforce Partnership's net position displayed comparing years:

Table A – Lane Workforce Partnership's Net Position

	Governmental Activities		
	FY 2025	FY 2024	FY 2023
Current and other assets	\$ 964,454	\$ 1,031,459	\$ 899,257
Capital assets, net	12,694	38,082	63,470
Total assets	<u>977,148</u>	<u>1,069,541</u>	<u>962,727</u>
Current and other liabilities	884,332	964,394	823,710
Noncurrent liabilities	105,357	104,496	134,506
Total liabilities	<u>989,689</u>	<u>1,068,890</u>	<u>958,216</u>
Net position:			
Net investment in capital assets	(4,303)	(9,291)	(9,652)
Unrestricted	<u>(8,238)</u>	<u>9,942</u>	<u>14,163</u>
Total net position	<u>\$ (12,541)</u>	<u>\$ 651</u>	<u>\$ 4,511</u>

*Statement of Activities.* Lane Workforce Partnership's Statement of Activities for FY2023 through FY2025:

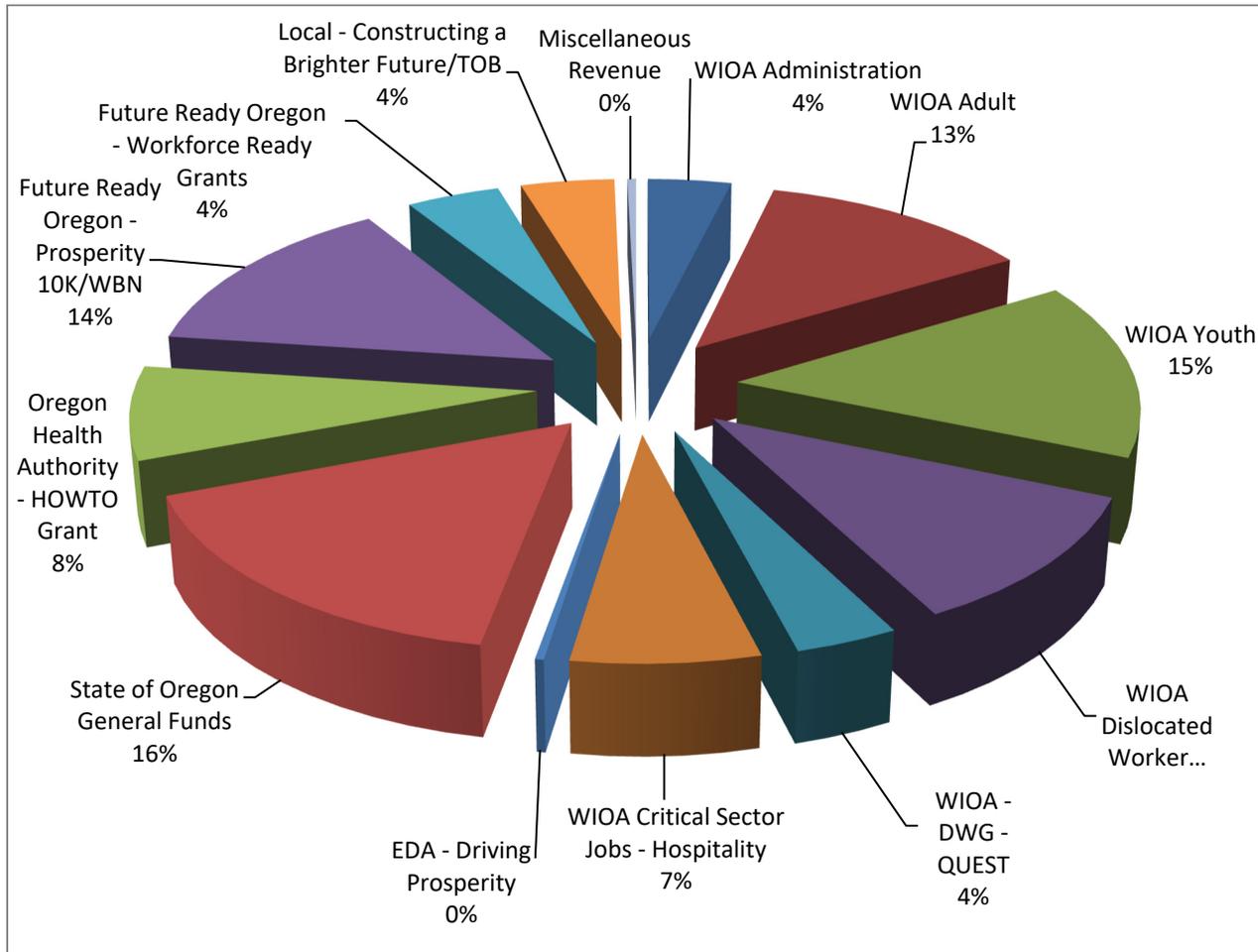
Table B – Lane Workforce Partnership's Statement of Activities

	Governmental Activities		
	FY 2025	FY 2024	FY 2023
Program revenues:			
Operating grants	\$ 5,344,330	\$ 5,591,079	\$ 6,189,571
General revenues:			
Interest income	18,789	18,244	24,837
Total revenue	<u>5,363,119</u>	<u>5,609,323</u>	<u>6,214,408</u>
Expenses:			
Employment and training	5,376,311	5,613,183	6,319,999
Total expenses	<u>5,376,311</u>	<u>5,613,183</u>	<u>6,319,999</u>
Change in net position	(13,192)	(3,860)	(105,591)
Net position, beginning of year	<u>651</u>	<u>4,511</u>	<u>110,102</u>
Net position, end of year	<u>\$ (12,541)</u>	<u>\$ 651</u>	<u>\$ 4,511</u>

LANE WORKFORCE PARTNERSHIP  
MANAGEMENT'S DISCUSSION AND ANALYSIS

**Financial Analysis of Lane Workforce Partnership as a Whole, continued**

Figure A – Lane Workforce Partnership’s Sources of Revenue for the Year Ended June 30, 2025



**Budgetary Highlights**

LWP’s Executive Board and Council reviews and adopts all budgets and revisions. During 2024-2025, there were two adopted modifications. The budget is modified when final carry forward from the previous year is determined and/or significant amounts of unanticipated revenue are awarded or received. It is the Board’s policy to recognize revenue when awarded. Revenues recognized during the year but deemed necessary for use in subsequent year operations are placed in the *Reserve for Future Expenditure* category of the budget.

- Total budgeted revenues for 2024-2025 decreased by \$2,053,845 from the 2023-2024 final budget.
- The initial budget for Lane Workforce Partnership is based on planning figures and estimated carry forward funds for the year. Routinely, a first modification occurs in September or October of the program year to adjust to actual appropriated funding levels and actual carry-forward totals. As LWP applies for funding throughout the year, a second modification may be required in February or March to recognize new funding awarded.

## LANE WORKFORCE PARTNERSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

### **Economic Factors and Next Year's Budgets and Rates**

LWP considers many factors when compiling their initial fiscal year budget. An important factor affecting the budget is the Workforce Innovation and Opportunity Act's (WIOA) annual federal appropriation. The federal appropriation is made to the State of Oregon and then distributed to local areas on a formula basis. Under WIOA, LWP operates solely as a convener of workforce services for Lane County. All direct customer services, both youth and adult, are provided by other local entities including Lane County. For 2024-2025, the WIOA formula funding increased \$218,715. As we move into 2025-2026, WIOA funds decreased with reductions in WIOA Formula, the end of the Critical Sector Grant and the final year of the DWG – QUEST grant.

In March of 2022, the State of Oregon committed to supporting the educational and training needs of Oregonians through the establishment of Future Ready Oregon. Future Ready Oregon, is a comprehensive \$200M investment package that supports the education and training Oregonians need for family-wage careers, prioritizing underserved communities. These are strategic and targeted investments that focus on advancing opportunities for historically underserved communities, including adult learners, dislocated workers, and youth. In total, Lane Workforce Partnership has received over \$4.2 Million in various grants from the Future Ready Oregon investments. All of the funding for Future Ready Oregon projects ends in June 2026.

In light of the anticipated loss of major funds, LWP continues to actively seek funding opportunities.

In the Spring of 2025, LWP issued a Request for Proposals (RFP) for Youth, Adult, and One Stop Services. The WIOA Youth contract was awarded to Looking Glass Community Services. The Adult Services contract, which includes WIOA Adult and Dislocated Worker funds, was awarded to Grant Associates. The One Stop Services RFP resulted in a failed procurement and LWP was granted approval from the State of Oregon to deliver the services directly for one year.

### **Requests for Information**

This financial report is designed to provide interested parties with a general overview of the Lane Workforce Partnership and to demonstrate Lane Workforce Partnership's accountability for the funds it receives. If you have questions about this report or need additional financial information, contact Lane Workforce Partnership, 1401 Willamette Street, Second Floor, Eugene, Oregon 97401, (541) 505-8674.

## Basic Financial Statements

## Government-wide Financial Statements

LANE WORKFORCE PARTNERSHIP  
STATEMENTS OF NET POSITION  
June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents	\$ 376,381	\$ 497,671
Accounts receivable	900	3,078
Grants receivable	<u>587,173</u>	<u>530,710</u>
Total current assets	<u>964,454</u>	<u>1,031,459</u>
<b>Capital assets</b>		
Right-of-use building lease, net	<u>12,694</u>	<u>38,082</u>
Total capital assets, net	<u>12,694</u>	<u>38,082</u>
<b>Total assets</b>	<u>977,148</u>	<u>1,069,541</u>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable	523,647	554,665
Accrued payroll and related benefits	21,862	17,422
Lease liability, current portion	16,997	30,376
Unearned revenue	<u>321,826</u>	<u>361,931</u>
Total current liabilities	<u>884,332</u>	<u>964,394</u>
<b>Other liabilities</b>		
Accrued compensated absences	105,357	87,499
Lease liability, net of current portion	<u>-</u>	<u>16,997</u>
Total other liabilities	<u>105,357</u>	<u>104,496</u>
<b>Total liabilities</b>	<u>989,689</u>	<u>1,068,890</u>
<b>Net Position</b>		
<b>Net investment in capital assets</b>	(4,303)	(9,291)
<b>Unrestricted</b>	<u>(8,238)</u>	<u>9,942</u>
<b>Total net position</b>	<u>\$ (12,541)</u>	<u>\$ 651</u>

The accompanying notes are an integral part of these statements.

LANE WORKFORCE PARTNERSHIP  
STATEMENTS OF ACTIVITIES  
For the Years Ended June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>
<b>Expenses</b>		
Employment and training	\$ 5,376,311	\$ 5,613,183
<b>Program revenues</b>		
Operating grants	<u>5,344,330</u>	<u>5,591,079</u>
Net program expense	(31,981)	(22,104)
<b>General revenues</b>		
Interest income	<u>18,789</u>	<u>18,244</u>
<b>Change in net position</b>	(13,192)	(3,860)
Net position, beginning of year	<u>651</u>	<u>4,511</u>
<b>Net position, end of year</b>	<u><u>\$ (12,541)</u></u>	<u><u>\$ 651</u></u>

The accompanying notes are an integral part of these statements.

## Fund Financial Statements

LANE WORKFORCE PARTNERSHIP  
BALANCE SHEETS  
June 30, 2025 and 2024

	2025	2024
<b>Assets</b>		
<b>Assets</b>		
Cash and cash equivalents	\$ 376,381	\$ 497,671
Accounts receivable	900	3,078
Grants receivable	587,173	530,710
<b>Total assets</b>	<b>\$ 964,454</b>	<b>\$ 1,031,459</b>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts payable	\$ 523,647	\$ 554,665
Accrued payroll and related benefits	21,862	17,422
Unearned revenue	321,826	361,931
Total liabilities	867,335	934,018
<b>Fund balance</b>		
Unassigned	97,119	97,441
Total fund balance	97,119	97,441
<b>Total liabilities and fund balance</b>	<b>\$ 964,454</b>	<b>\$ 1,031,459</b>

The accompanying notes are an integral part of these statements.

LANE WORKFORCE PARTNERSHIP  
RECONCILIATION OF THE BALANCE SHEETS TO STATEMENTS OF NET POSITION  
June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>
<b>Fund balance</b>	\$ 97,119	\$ 97,441
<p>Amounts reported for governmental activities in the statements of net position are different because:</p>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	12,694	38,082
Lease liability did not mature in the current reporting period and therefore is not reported in the funds.	(16,997)	(47,373)
Compensated absences are not due and payable in the current period and therefore are not reported in the funds.	<u>(105,357)</u>	<u>(87,499)</u>
<b>Net position</b>	<u>\$ (12,541)</u>	<u>\$ 651</u>

The accompanying notes are an integral part of these statements.

LANE WORKFORCE PARTNERSHIP  
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
For the Years Ended June 30, 2025 and 2024

	2025	2024
<b>Revenues</b>		
Intergovernmental revenues	\$ 5,341,580	\$ 5,584,656
Other revenues	21,539	24,667
Total revenues	5,363,119	5,609,323
<b>Expenditures</b>		
Current:		
Personnel services	1,102,215	1,134,124
Materials and services:		
Audits and legal services	34,700	30,850
Board expenses	10,304	38,443
Computer equipment and supplies	44,918	51,815
Copier charges	2,009	1,746
Data warehousing and storage	3,025	3,218
General office expense	22,669	19,205
Legal notices	296	262
Memberships	24,848	20,301
Postage	320	164
Printing	567	931
Business meetings and professional development	84,112	55,149
Program information and outreach	20,313	39,364
Purchased insurance	26,692	24,537
Leases and parking	1,750	2,120
Subscriptions	2,998	852
Telephone services	8,396	8,149
Community investments:		
Itrac subscription	32,994	30,038
One stop operations	44,422	40,191
Subcontracts	3,642,036	3,942,179
Other community investments	219,077	135,774
Debt service:		
Principal lease payments	30,376	25,749
Interest	4,404	8,017
Total expenditures	5,363,441	5,613,178
Excess (deficiency) of revenues over expenditures	(322)	(3,855)

The accompanying notes are an integral part of these statements.

LANE WORKFORCE PARTNERSHIP  
 STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE, Continued  
 For the Years Ended June 30, 2025 and 2024

	2025	2024
<b>Change in fund balance</b>	(322)	(3,855)
Fund balance, beginning of year	97,441	101,296
<b>Fund balance, end of year</b>	\$ 97,119	\$ 97,441

The accompanying notes are an integral part of these statements.

LANE WORKFORCE PARTNERSHIP  
RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE TO THE STATEMENTS OF ACTIVITIES  
For the Years Ended June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>
<b>Changes in fund balance of governmental fund</b>	\$ (322)	\$ (3,855)
<p>Amounts reported for governmental activities in the statements of activities are different because:</p>		
<p>Lease assets are an other financing source for governmental funds, but the related debt increases lease liabilities in the statement of net position. Repayment of lease principal is an expenditure in the governmental funds, but the repayment reduces lease liabilities in the statement of net position. This is the amount of lease principal repayments in the current period.</p>	30,376	25,749
<p>The change in accrued compensated absences does not require the use of current financial resources and therefore is not reported as an expenditure in the governmental fund.</p>	(17,858)	(366)
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of lease assets is allocated over the shorter of the lease term or the estimated useful lives of the asset and reported as amortization expense. This is the amount of amortization in the current period.</p>	<u>(25,388)</u>	<u>(25,388)</u>
<b>Change in net position</b>	<u>\$ (13,192)</u>	<u>\$ (3,860)</u>

The accompanying notes are an integral part of these statements.

## Notes to Basic Financial Statements

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**1. Nature of Activities and Summary of Significant Accounting Policies**

**Organization**

Lane Workforce Partnership was formed in 1985 as a unit of local government under provisions of Oregon Revised Statutes (ORS) 190.003 to 190.110 by Lane County, Oregon and the cities of Eugene and Springfield, Oregon. Lane Workforce Partnership was subsequently also incorporated as an Oregon nonprofit corporation. In July 2015, the cities of Florence and Cottage Grove were added to the Inter-governmental Agreement with Lane County, Oregon and the cities of Eugene and Springfield, Oregon.

Lane Workforce Partnership is a workforce development organization dedicated to assisting employers in recruiting and retaining employees, and to help individuals find employment and progress in their careers. Specifically, Lane Workforce Partnership is charged with planning, oversight, and administrative responsibility for local job training programs including, but not limited to, those funded under the Workforce Innovation and Opportunity Act (WIOA). WIOA requires that each Workforce Development Area form a Workforce Development Board. The Board of Directors of Lane Workforce Partnership was designated to meet this requirement for the geographic area of Lane County, Oregon.

Lane Workforce Partnership is managed by its Board of Directors which meet the requirements of the WIOA. The Board of Directors elects an Executive Board, which is responsible for strategic planning and leadership as well as Board development and recruitment.

**Reporting Entity**

All significant activities and organizations over which Lane Workforce Partnership exercises oversight responsibility have been included in the financial statements.

A component unit is a legally separate organization for which elected officials of the primary government are financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's Board, and either a) the ability to impose will by Lane Workforce Partnership, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on Lane Workforce Partnership. Blended component units, although legally separate entities, are, in substance, part of Lane Workforce Partnership's operations and so data from these units is combined with data of Lane Workforce Partnership. Lane Workforce Partnership (nonprofit corporation) is a blended component unit of Lane Workforce Partnership (local government). The Boards of Directors of the organizations are identical. Separate financial statements are not prepared for Lane Workforce Partnership (nonprofit corporation).

Beginning July 1, 2015, the Lane Workforce Council was established and designated as the Chief Elected Official as contemplated by section 107(c)(1)(B)(i) of the Workforce Innovation and Opportunity Act. Lane Workforce Council's membership is comprised of officials from Lane County and the cities of Eugene, Springfield, Cottage Grove, and Florence.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**1. Nature of Activities and Summary of Significant Accounting Policies, continued**

**Government-wide Financial Statements**

The government-wide financial statements (i.e., the statements of net position and the statements of activities) report information on all of the activities of Lane Workforce Partnership. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all the eligibility requirements imposed by the provider have been met. Grant funds received in advance of eligibility requirements being met are recorded as unearned revenue. Fiduciary activities, if any, are excluded from the government-wide financial statements.

**Fund Financial Statements**

Fund financial statements display information at the individual fund level. Each fund is considered to be a separate accounting entity. The accounts of Lane Workforce Partnership are organized in a single fund which is used to account for Lane Workforce Partnership's activities. Revenues are principally from intergovernmental sources. This fund is reported on the balance sheets and statements of revenues, expenditures, and changes in fund balance using the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (i.e., generally within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred.

**Fund Balance**

In governmental funds, Lane Workforce Partnership's policy is to first apply the expenditure toward restricted fund balance and then to other, less-restrictive classifications – committed and then assigned fund balances before using unassigned fund balances.

Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form generally include inventories, prepaids and deposits, and assets held for resale.

Fund balance is reported as restricted when the constraints placed on the use of resources are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Fund balance is reported as committed when the Board of Directors takes formal action that places specific constraints on how the resources may be used. The Board of Directors can modify or rescind the commitment at any time through taking a similar formal action.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**1. Nature of Activities and Summary of Significant Accounting Policies, continued**

**Fund Balance, continued**

Resources that are constrained by Lane Workforce Partnership's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent is expressed when the Board of Directors approves which resources should be "reserved" during the adoption of the annual budget. Lane Workforce Partnership's Chief Operating Officer uses that information to determine whether those resources should be classified as assigned or unassigned for presentation in Lane Workforce Partnership's Annual Financial Report.

Unassigned fund balance is the residual classification for the General Fund. This classification represents the spendable fund balance that has not been restricted, committed, or assigned within the General Fund.

**Budgets and Budgetary Accounting**

The administrative and fiscal staff prepare a budget for each of the separate projects within the operation of Lane Workforce Partnership. The budget is submitted to the Board of Directors for approval, modification, and adoption.

Budgetary fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Expenditures are controlled by appropriations adopted by resolution of the Board of Directors. Appropriations are adopted at the broad object level of personal services, materials and services, community investments, and capital outlay. These expenditure appropriations are adopted for purposes of accountability and as a method of providing public involvement into the budget process as provided by ORS 294.905 through 294.930. There is no legal requirement that expenditures do not exceed appropriations; however, it is Board policy to limit expenditures to the amount appropriated. Appropriations lapse at the end of each year. Encumbrances are not used.

**Recent Accounting Standard Adopted**

During the year ended June 30, 2025, Lane Workforce Partnership adopted GASB Statement No. 101, *Compensated Absences*. This Statement updates the recognition and measurement criteria for compensated absences to provide a more consistent model, specifically focusing on leave that is "more likely than not" to be used or paid. Adoption of the new standard did not have a material impact on Lane Workforce Partnership's financial statements.

**Cash and Cash Equivalents**

Cash consists of cash on hand and demand deposits. Lane Workforce Partnership may invest in obligations of the U.S. Treasury and its agencies, obligations of state and local municipalities, corporate bonds, bankers' acceptances, commercial paper, repurchase agreements, time certificates of deposit, and the State Treasurer's Local Government Investment Pool.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**1. Nature of Activities and Summary of Significant Accounting Policies, continued**

**Receivables**

Receivables are recorded on the statements of net position in accordance with the policies enumerated above.

The management of Lane Workforce Partnership considers all amounts included in accounts and grants receivable to be collectible. Therefore, no provision for uncollectible accounts has been made.

Lane Workforce Partnership receives federal funds from the U.S. Department of Labor directly and passed through the State of Oregon, the U.S. Department of Treasury passed through the State of Oregon, Oregon Workforce Partnership and Bushnell University, from the U.S. Department of Commerce passed through another workforce investment board, as well as several other nonfederal grants. The amounts receivable represent contract billings and cash requests, relating to expenditures incurred through the end of the program year, which had not been received at June 30, 2025 and 2024.

**Capital Assets**

Capital assets, which include equipment and intangible right-of-use lease assets, are reported in the government-wide financial statements. Capital assets are defined by Lane Workforce Partnership as assets with an initial individual cost of \$5,000 or greater and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Equipment assets are depreciated using the straight-line method over the estimated useful lives of the assets, ranging from three to seven years. Intangible right-of-use lease assets are amortized using the straight-line method over the shorter of the respective lease term, or the estimated useful life of the underlying asset. The intangible right-of-use lease asset is being amortized over the respective remaining lease term as of July 1, 2021, the date of adoption of Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, of approximately five years.

The state and federal grantor agencies retain a reversionary interest in all capital assets that were purchased with state and federal funding.

**Accrued Compensated Absences**

Total unpaid compensated absences are recorded on the books of Lane Workforce Partnership based on total hours attributable to services already rendered that are more likely than not to be used or paid, multiplied by wage rates in effect as of the financial statement date. If Lane Workforce Partnership were to become unable to continue as a viable operating entity and the liability became due, the member governments, the cities of Eugene, Springfield, Cottage Grove, and Florence, and Lane County would provide payment of accrued leave subject to the provisions and limitations of the agreement between Lane Workforce Partnership and the Chief Elected Official as described in section 107(c)(1)(B)(i) of the Workforce Innovation and Opportunity Act. As of June 30, 2025 and 2024, employees of Lane Workforce Partnership had accumulated \$105,357 and \$87,499, in unpaid compensated absences.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**1. Nature of Activities and Summary of Significant Accounting Policies, continued**

**Income Taxes**

Lane Workforce Partnership is exempt from federal income taxes under Internal Revenue Code Section 115.

**Property Taxes**

Lane Workforce Partnership is exempt from taxes for all real and personal property, including property held under lease or lease purchase agreements, under ORS 456.220 and ORS 456.225 of Oregon law.

**Use of Restricted Net Position**

When expenses are paid for purposes in which both net position - restricted and net position - unrestricted are available, Lane Workforce Partnership deems net position - restricted to be spent first.

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reporting amounts of certain assets, liabilities, revenues, and expenses. Actual results may differ from such estimates. Financial statement items particularly sensitive to estimates are the allowance for doubtful accounts, the useful lives of property and equipment and those associated with the measurement of lease assets and liabilities.

**2. Cash and Cash Equivalents**

As of June 30, cash and cash equivalents consisted of the following:

	2025	2024
Cash on hand	\$ 500	\$ 500
Cash in bank	115,328	116,265
LGIP	260,553	380,906
 Total cash and cash equivalents	 \$ 376,381	 \$ 497,671

**Deposits**

At June 30, 2025 and 2024, the book balance of Lane Workforce Partnership's bank deposits (checking accounts) was \$115,328 and \$116,265, and the bank balance was \$164,513 and \$269,048, respectively. The differences are due to transactions in process. Deposits are secured by the Federal Deposit Insurance Corporation (FDIC) to legal limits. All deposits not covered by FDIC insurance are covered by the Public Funds Collateralization Program (PFCP) of the State of Oregon.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**2. Cash and Cash Equivalents, continued**

**Custodial Risk – Deposits**

This is the risk that in the event of a bank failure, Lane Workforce Partnership's deposits may not be returned. The FDIC provides insurance for Lane Workforce Partnership's deposits with financial institutions up to \$250,000 each for the aggregate of all time and savings accounts and aggregate of all demand deposit accounts at each institution. Deposits in excess of FDIC coverage with institutions participating in the Oregon PFCP are collateralized with securities held by the Federal Home Loan Bank of Seattle in the name of the institution. The PFCP is a shared liability structure for participating bank depositories, better protecting public funds though still not guaranteeing that all funds are 100 percent protected. Barring any exceptions, a bank depository is required to pledge collateral valued at least 10 percent of their quarter-end public fund deposits if they are well capitalized, or 110 percent of their quarter-end public fund deposits if they are adequately capitalized, undercapitalized or assigned to pledge 110 percent by the Office of the State Treasurer. In the event of a bank failure, the entire pool of collateral pledged by all qualified Oregon public funds bank depositories is available to repay deposits of public funds of government entities. As of June 30, 2025 and 2024, cash deposit balances in excess of FDIC insured limits totaled \$-0- and \$19,048, respectively.

**Local Government Investment Pool**

The State Treasurer of the State of Oregon maintains the Oregon Short-Term Fund, of which the Local Government Investment Pool (LGIP) is part. Participation by local governments is voluntary. The State of Oregon investment policies are governed by statute and the Oregon Investment Council. In accordance with Oregon Statutes, the investment funds are invested as a prudent investor would do, exercising reasonable care, skill, and caution. The Oregon Short-Term Fund is the LGIP for local governments and was established by the State Treasurer. It was created to meet the financial and administrative responsibilities of federal arbitrage regulations. The investments are regulated by the Oregon Short-Term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895).

At June 30, 2025 and 2024, the fair value of the position in the Oregon State Treasurer's Short-Term Investment Pool was approximately equal to the value of the pool shares. The investment in the Oregon Short-Term Fund is not subject to risk evaluation. LGIP is not rated for credit quality. Separate financial statements for the Oregon Short-Term Fund are available from the Oregon State Treasurer.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**3. Capital Assets**

The following is a summary of changes in capital assets for the year ended June 30, 2025:

	Balance June 30, 2024	Increases	Decreases	Balance June 30, 2025
Capital assets:				
Equipment	\$ 16,206	\$ -	\$ -	\$ 16,206
Right-of-use building lease	114,246	-	-	114,246
Total capital assets	<u>130,452</u>	<u>-</u>	<u>-</u>	<u>130,452</u>
Accumulated depreciation and amortization:				
Equipment	(16,206)	-	-	(16,206)
Right-of-use building lease	(76,164)	(25,388)	-	(101,552)
Total accumulated depreciation and amortization	<u>(92,370)</u>	<u>(25,388)</u>	<u>-</u>	<u>(117,758)</u>
Capital assets, net of accumulated depreciation and amortization	<u>\$ 38,082</u>	<u>\$ (25,388)</u>	<u>\$ -</u>	<u>\$ 12,694</u>

The following is a summary of changes in capital assets for the year ended June 30, 2024:

	Balance June 30, 2023	Increases	Decreases	Balance June 30, 2024
Capital assets:				
Equipment	\$ 16,206	\$ -	\$ -	\$ 16,206
Right-of-use building lease	114,246	-	-	114,246
Total capital assets	<u>130,452</u>	<u>-</u>	<u>-</u>	<u>130,452</u>
Accumulated depreciation and amortization:				
Equipment	(16,206)	-	-	(16,206)
Right-of-use building lease	(50,776)	(25,388)	-	(76,164)
Total accumulated depreciation and amortization	<u>(66,982)</u>	<u>(25,388)</u>	<u>-</u>	<u>(92,370)</u>
Capital assets, net of accumulated depreciation and amortization	<u>\$ 63,470</u>	<u>\$ (25,388)</u>	<u>\$ -</u>	<u>\$ 38,082</u>

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**3. Capital Assets**, continued

Amortization expense associated with the amortization of the intangible right-of-use building lease asset totaled \$25,388 for the years ended June 30, 2025 and 2024, and is included in employment and training expenses in the statements of activities.

**4. Accounts Payable**

At June 30, accounts payable consisted of the following:

	<u>2025</u>	<u>2024</u>
Payable to grant subrecipients	\$ 445,469	\$ 330,285
Payable to subcontractors	72,889	218,041
Other	<u>5,289</u>	<u>6,339</u>
Total accounts payable	<u>\$ 523,647</u>	<u>\$ 554,665</u>

**5. Unearned Revenue**

At June 30, unearned revenue consisted of funds for the following grants received in advance of externally imposed eligibility requirements being met:

	<u>2025</u>	<u>2024</u>
Constructing a Brighter Future (CBF) Intern	\$ -	\$ 17,395
Competitive Strategies	-	10,434
Industry Engagement	-	16,388
State Work Experience	-	69,950
Prosperity 10,000 ARPA	95,742	81,529
Healthy Oregon Workforce Training Opportunity (HOWTO)	-	2,252
Oregon Youth Employment Program	-	91,403
Workforce Ready Round II: Innovation in Workforce	81,962	-
Future Ready Workforce Benefits Navigator	<u>144,122</u>	<u>72,580</u>
Total unearned revenue	<u>\$ 321,826</u>	<u>\$ 361,931</u>

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**6. Long-term Obligations**

The following is a summary of changes in long-term obligations for the year ended June 30, 2025:

	Balance June 30, 2024	Increases	Decreases	Balance June 30, 2025	Due Within One Year
Lease liability	\$ 47,373	\$ -	\$ (30,376)	\$ 16,997	\$ 16,997
Compensated absences	<u>87,499</u>	<u>17,858</u>	<u>-</u>	<u>105,357</u>	<u>-</u>
Total long-term obligations	<u>\$ 134,872</u>	<u>\$ 17,858</u>	<u>\$ (30,376)</u>	<u>\$ 122,354</u>	<u>\$ 16,997</u>

The following is a summary of changes in long-term obligations for the year ended June 30, 2024:

	Balance June 30, 2023	Increases	Decreases	Balance June 30, 2024	Due Within One Year
Lease liability	\$ 73,122	\$ -	\$ (25,749)	\$ 47,373	\$ 30,376
Compensated absences	<u>87,133</u>	<u>366</u>	<u>-</u>	<u>87,499</u>	<u>-</u>
Total long-term obligations	<u>\$ 160,255</u>	<u>\$ 366</u>	<u>\$ (25,749)</u>	<u>\$ 134,872</u>	<u>\$ 30,376</u>

The amounts of \$17,858 and \$366 reflected as increases in compensated absences for the years ended June 30, 2025 and 2024 reflect the net change in the liability for each respective fiscal year.

**7. Leases**

Lane Workforce Partnership adopted Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, effective July 1, 2021. GASB Statement No. 87 establishes requirements for lease accounting based on the principle that leases are financings of the right to use an underlying asset. A lessee is required to recognize a lease liability and an intangible right-of-use lease asset for each lease that meets the criteria of GASB Statement No. 87.

Lane Workforce Partnership is committed under various leases for office space and equipment which expire at various dates through April 2028.

The office space lease agreement commenced January 1, 2016 with an initial term of five years, and was subsequently extended for an additional five years, expiring December 31, 2025. In November 2025, the lease was extended for an additional three years, through December 31, 2028. The lease agreement provides for escalating lease payments over the term of the lease, ranging from \$2,444 to \$2,941. The interest rate on the lease was determined by management as Lane Workforce Partnership's estimated borrowing rate of 12.99 percent.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**7. Leases, continued**

The office space lease agreement meets the criteria of a lease under GASB Statement No. 87. Accordingly, an intangible right-of-use lease asset and an associated lease liability of \$114,246 was recorded in Lane Workforce Partnership’s statement of net position upon implementation of GASB Statement No. 87 on July 1, 2021. At June 30, 2025 and 2024, the lease liability balance totaled \$16,997 and \$47,373, respectively.

The lease agreements for equipment are relatively insignificant to Lane Workforce Partnership’s operations and are set to expire in April 2028.

Annual requirements to amortize lease obligations and related interest are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>
2026	\$ 16,997	650
Total	\$ 16,997	\$ 650

**8. Related Party Transactions**

Lane Workforce Partnership has entered into contracts with organizations whose management includes members of the Lane Workforce Partnership Board of Directors.

The following contracts were in effect during the year ended June 30, 2025:

<u>Agency</u>	<u>Funding Title</u>	<u>Amount</u>	
		<u>Revenue</u>	<u>Expense</u>
Collaborative Economic Development Oregon	WIOA/State General Funds/ARPA	\$ -	\$ 489,220
Connected Lane County	WIOA/State General Funds/ARPA	-	1,043,599
Lane County Department of Health & Human Services	WIOA/ARPA/Driving Prosperity/State General Funds	-	1,363,210
Oregon Employment Department	All	-	9,848
Pivot Architecture	CBF/TOB Funds	10,185	131,015
Reveille Foundation	ARPA Funds	-	50,763

<u>Agency</u>	<u>Funding Title</u>	<u>Amount</u>	
		<u>Receivable</u>	<u>Payable</u>
Collaborative Economic Development Oregon	WIOA/State General Funds/ARPA	\$ -	\$ 55,008
Connected Lane County	WIOA/State General Funds/ARPA	-	108,405
Lane County Department of Health & Human Services	WIOA/ARPA/Driving Prosperity/State General Funds	-	270,692
Pivot Architecture	CBF/TOB Funds	10,185	-
Reveille Foundation	ARPA Funds	-	9,322

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**8. Related Party Transactions, continued**

The following contracts were in effect during the year ended June 30, 2024:

<u>Agency</u>	<u>Funding Title</u>	<u>Amount</u>	
		<u>Revenue</u>	<u>Expense</u>
Babb Construction Company	Driving Prosperity	\$ -	\$ 39,000
Collaborative Economic Development Oregon	WIOA/State General Funds/ARPA	-	436,279
Connected Lane County	WIOA/State General Funds/ARPA	-	1,238,749
Lane County Department of Health & Human Services	WIOA/ARPA/Driving Prosperity/State General Funds	10,000	1,475,308
Lane Education Service District	CTE Revitalization /Team Oregon Build	162,969	-
Oregon Employment Department	All	-	9,509
Sierra Pacific Industries	Driving Prosperity	-	6,500
Tyree Oil	Driving Prosperity	-	11,470

<u>Agency</u>	<u>Funding Title</u>	<u>Amount</u>	
		<u>Receivable</u>	<u>Payable</u>
Babb Construction Company	Driving Prosperity	\$ -	\$ 28,782
Collaborative Economic Development Oregon	WIOA/State General Funds/ARPA	-	16,849
Connected Lane County	WIOA/State General Funds/ARPA	-	314,397
Lane County Department of Health & Human Services	WIOA/ARPA/Driving Prosperity/State General Funds	-	226,899
Lane Education Service District	CTE Revitalization /Team Oregon Build	97,984	-
Sierra Pacific Industries	Driving Prosperity	-	6,500

**9. Risk Management**

Lane Workforce Partnership is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Lane Workforce Partnership maintains coverage through commercial insurance companies for risks of loss. There were no material reductions in insurance coverage from coverage in the prior year. During each of the last three years, there have been no insurance settlements exceeding insurance coverage.

LANE WORKFORCE PARTNERSHIP  
NOTES TO BASIC FINANCIAL STATEMENTS

**10. Retirement Plan**

Lane Workforce Partnership is a participating employer in the Barrett Business Services Inc. Retirement Savings Plan, a multiple employer defined contribution 401(k) plan (the 401(k) Plan). Employees are eligible to participate in the 401(k) Plan after completing three months of service. Lane Workforce Partnership makes Safe Harbor matching contributions to the 401(k) Plan, on a payroll-by-payroll basis, equal to 100 percent of the first 6 percent of eligible compensation. Participants are immediately vested 100 percent in matching contributions to the 401(k) Plan. There are no assets accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Statement No. 73, paragraph 4.

For the years ended June 30, 2025 and 2024, total contribution expense for the 401(k) Plan was \$39,500 and \$37,274, respectively.

**11. Subsequent Events**

Management has evaluated subsequent events through the date of the independent auditor's report, the date on which the financial statements were available to be issued. Management is not aware of any subsequent events that require recognition or disclosure in the financial statements.

## Required Supplementary Information

LANE WORKFORCE PARTNERSHIP  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND  
BALANCES - GENERAL FUND  
For the Year Ended June 30, 2025

	Original Budget	Final Budget	Actual	Variance
<b>Revenues</b>				
Workforce Innovation and Opportunity Act	\$ 3,487,516	\$ 3,669,479	\$ 2,817,456	\$ (852,023)
Other	<u>3,073,742</u>	<u>3,790,790</u>	<u>2,545,663</u>	<u>(1,245,127)</u>
Total revenues	<u>6,561,258</u>	<u>7,460,269</u>	<u>5,363,119</u>	<u>(2,097,150)</u>
<b>Expenditures</b>				
Current:				
Personnel services	1,106,119	1,125,448	1,102,215	(23,233)
Materials and services:				
Audits and legal services	34,350	34,350	34,700	350
Board expenses	20,000	20,000	10,304	(9,696)
Computer equipment and supplies	60,000	60,000	44,918	(15,082)
Copier charges	1,920	1,920	2,009	89
Data warehousing and storage	3,700	3,700	3,025	(675)
General office expense	20,000	30,000	22,669	(7,331)
Legal notices	500	500	296	(204)
Memberships	20,600	25,600	24,848	(752)
Postage	500	500	320	(180)
Printing	500	500	567	67
Business meetings and professional development	65,000	60,000	84,112	24,112
Program information and outreach	21,000	23,500	20,313	(3,187)
Purchased insurance	26,986	26,546	26,692	146
Leases and parking	36,636	36,636	1,750	(34,886)
Subscriptions	600	2,800	2,998	198
Telephone services	8,040	8,520	8,396	(124)
Community investments:				
Itrac subscription	40,000	37,000	32,994	(4,006)
One stop operations	42,420	42,420	44,422	2,002
Subcontracts	4,255,738	4,242,281	3,642,036	(600,245)
Other community investments	157,000	243,500	219,077	(24,423)
Debt service:				
Principal lease payments	-	-	30,376	30,376
Interest	-	-	4,404	4,404
Total expenditures	<u>5,921,609</u>	<u>6,025,721</u>	<u>5,363,441</u>	<u>(662,280)</u>
<b>Net change in fund balance</b>	639,649	1,434,548	(322)	(1,434,870)
Fund balance, beginning of year	<u>107,000</u>	<u>107,000</u>	<u>97,441</u>	<u>(9,559)</u>
<b>Fund balance, end of year</b>	<u>\$ 746,649</u>	<u>\$ 1,541,548</u>	<u>\$ 97,119</u>	<u>\$ (1,444,429)</u>

## Supplementary Information

LANE WORKFORCE PARTNERSHIP  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
PROGRAM BALANCES  
For the Year Ended June 30, 2025

	WIOA	Other	Total
<b>Revenues</b>			
Workforce Innovation and Opportunity Act	\$ 2,463,193	\$ -	\$ 2,463,193
Driving Prosperity - Good Jobs	-	16,660	16,660
Prosperity 10,000 and Workforce Benefits Navigator	-	747,267	747,267
Workforce Ready - NAACP	-	147,366	147,366
Critical Jobs Sector	352,763	-	352,763
Workforce Ready - Bushnell	-	32,896	32,896
Future Ready Re-entry	-	49,272	49,272
Work Experience	-	358,173	358,173
Industry Engagement	-	103,880	103,880
Competitive Strategies	-	94,862	94,862
Oregon Youth Employment Program	-	326,208	326,208
Healthy Oregon Workforce Training Opportunity (HOWTO)	-	418,900	418,900
Team Oregon Build - Constructing a Brighter Future	-	230,140	230,140
Other	1,500	20,039	21,539
Total revenues	<u>2,817,456</u>	<u>2,545,663</u>	<u>5,363,119</u>
<b>Expenditures</b>			
Current:			
Personnel services	659,255	442,960	1,102,215
Materials and services:			
Audits and legal services	15,897	18,803	34,700
Board expenses	10,304	-	10,304
Computer equipment and supplies	25,483	19,435	44,918
Copier charges	1,183	826	2,009
Data warehousing and storage	1,772	1,253	3,025
General office expense	12,008	10,661	22,669
Legal notices	296	-	296
Memberships	18,153	6,695	24,848
Postage	61	259	320
Printing	337	230	567
Business meetings and professional development	45,923	38,189	84,112
Program information and outreach	6,141	14,172	20,313
Purchased insurance	13,843	12,849	26,692
Leases and parking	1,028	722	1,750
Subscriptions	1,570	1,428	2,998
Telephone services	4,939	3,457	8,396
Community investments:			
Itrac subscription	23,113	9,881	32,994
One stop operations	37,810	6,612	44,422
Subcontracts	1,884,499	1,757,537	3,642,036
Other community investments	33,400	185,677	219,077
Debt service:			
Principal lease payments	17,853	12,523	30,376
Interest	2,588	1,816	4,404
Total expenditures	<u>2,817,456</u>	<u>2,545,985</u>	<u>5,363,441</u>
<b>Net change in program fund balance</b>	-	(322)	(322)
Fund balance, beginning of year	-	97,441	97,441
<b>Fund balance, end of year</b>	<u>\$ -</u>	<u>\$ 97,119</u>	<u>\$ 97,119</u>

## COMPLIANCE SECTION

## INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS

To the Board of Directors  
Lane Workforce Partnership  
Eugene, Oregon

We have audited the basic financial statements of Lane Workforce Partnership as of and for the year ended June 30, 2025, and have issued our report thereon dated January 7, 2026. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Lane Workforce Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes (ORS) as specified in Oregon Administrative Rules (OAR) 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures necessary to address the required comments and disclosures which included, but were not limited to, the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required.
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing, nothing came to our attention that caused us to believe Lane Workforce Partnership was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of ORS as specified in OAR 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

**OAR 162-10-0230 - Internal Control**

In planning and performing our audit of the financial statements, we considered Lane Workforce Partnership's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lane Workforce Partnership's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Lane Workforce Partnership's internal control over financial reporting.

This report is intended solely for the information and use of the Board of Directors and management of Lane Workforce Partnership and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

By:   
Sara Hummel, CPA  
Partner

Eugene, Oregon  
January 7, 2026

LANE WORKFORCE PARTNERSHIP  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended June 30, 2025

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Expenditures	Passed Through To Subrecipients
<b>U.S. Department of Labor</b>				
WIOA Dislocated Worker National Reserve Demonstration Grants - Critical Sectors Job Quality Tier 1 Planning Grant	17.280	23A60WD000004	\$ 352,763	\$ 156,008
Passed through State of Oregon, Higher Education Coordinating Commission (HECC):				
<i>Workforce Innovation and Opportunity Act (WIOA) Cluster:</i>				
WIOA Adult Program Administration	17.258	24-006B	64,758	1,385
WIOA Adult Program	17.258	22-154B; 24-006B	673,155	382,044
WIOA Youth Activities Administration	17.259	24-005B	88,999	-
WIOA Youth Activities	17.259	22-154B; 24-005B	785,558	609,783
WIOA Youth Activities - High Concentration of Eligible Youth	17.259	22-154B	14,410	14,410
WIOA Dislocated Worker Formula Grants Administration	17.278	22-154B; 24-007B	51,505	1,180
WIOA Dislocated Worker Formula Grants	17.278	22-154B; 24-007B	503,244	230,328
WIOA Dislocated Worker Formula Grants Rapid Response	17.278	23-023B	89,248	44,469
Total WIOA Cluster			<u>2,270,877</u>	<u>1,283,599</u>
WIOA National Dislocated Worker Grants QUEST Administration	17.277	23-123D	24,057	-
WIOA National Dislocated Worker Grants QUEST Program	17.277	23-123D	169,760	146,112
Total WIOA National Dislocated Worker Grants			<u>193,817</u>	<u>146,112</u>
Total passed through State of Oregon, HECC:			<u>2,464,694</u>	<u>1,429,711</u>
Total U.S. Department of Labor			<u>2,817,457</u>	<u>1,585,719</u>
<b>U.S. Department of Treasury</b>				
Passed through State of Oregon, Oregon Department of Administrative Services (DAS):				
COVID-19 Coronavirus State Fiscal Recovery Fund - Prosperity 10K ARPA	21.027	21-221E	490,010	387,232
COVID-19 Coronavirus State Fiscal Recovery Fund - Workforce Benefits Navigator ARPA	21.027	23-015D	257,257	105,380
COVID-19 Coronavirus State Fiscal Recovery Fund - Workforce Ready Round II ARPA	21.027	22-072M	147,366	126,821
Total passed through State of Oregon, DAS:			<u>894,633</u>	<u>619,433</u>
Passed through Oregon Workforce Partnership:				
COVID-19 Coronavirus State Fiscal Recovery Fund - OWP Re-entry	21.027	009-24	49,272	44,307
Passed through Bushnell University:				
COVID-19 Coronavirus State Fiscal Recovery Fund - Workforce Ready Round III	21.027	LWP 30104	32,896	22,085
Total U.S. Department of Treasury			<u>976,801</u>	<u>685,825</u>
<b>U.S. Department of Commerce</b>				
Passed through Southwestern Oregon Workforce Investment Board (SOWIB):				
Economic Adjustment Assistance - EDA Good Jobs Challenge Program	11.307	187-22	16,660	16,660
Total U.S. Department of Commerce			<u>16,660</u>	<u>16,660</u>
<b>Total expenditures of federal awards</b>			<u>\$ 3,810,918</u>	<u>\$ 2,288,204</u>

LANE WORKFORCE PARTNERSHIP  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

**1. Purpose of the Schedule**

The accompanying schedule of expenditures of federal awards (the Schedule) is a supplementary schedule to Lane Workforce Partnership's (LWP's) financial statements and is presented for purposes of additional analysis. Because the Schedule presents only a selected portion of the activities of LWP, it is not intended to and does not present either the net position, changes in net position, or the general fund's revenues and expenditures.

**2. Significant Accounting Policies**

***Reporting Entity***

The reporting entity is fully described in the notes to financial statements of LWP's financial statements. Additionally, the Schedule includes all federal programs administered by LWP for the year ended June 30, 2025.

***Basis of Presentation***

The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

***Federal Financial Assistance***

Pursuant to the Single Audit Act Amendments of 1996 and the Uniform Guidance, federal financial assistance is defined as assistance provided by a federal agency, either directly or indirectly, in the form of grants, contracts, cooperative agreements, loans, loan guarantees, property, interest subsidies, insurance, or direct appropriations. Accordingly, nonmonetary federal assistance, including federal surplus property, is included in federal financial assistance and, therefore, is reported on the Schedule (if applicable). Federal financial assistance does not include direct federal cash assistance to individuals. Solicited contracts between the state and federal government for which the federal government procures tangible goods or services are not considered to be federal financial assistance.

***Major Programs***

The Single Audit Act Amendments of 1996 and the Uniform Guidance establish criteria to be used in defining major federal financial assistance programs. Major programs for LWP are those programs selected for testing by the auditor using a risk-assessment model, as well as certain minimum expenditure requirements, as outlined in the Uniform Guidance Subpart F 200.528. Programs with similar requirements may be grouped into a cluster for testing purposes.

***Revenue and Expenditure Recognition***

The receipt and expenditure of federal awards are accounted for under the modified accrual basis of accounting. Revenues are recorded as received in cash or on the accrual basis where measurable and available. Expenditures are recorded when the liability is incurred.

**3. Indirect Cost Rate**

Lane Workforce Partnership elected to use the de minimis indirect cost rate allowed under the Uniform Guidance.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Lane Workforce Partnership  
Eugene, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Lane Workforce Partnership as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise Lane Workforce Partnership's basic financial statements, and have issued our report thereon dated January 7, 2026.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lane Workforce Partnership's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lane Workforce Partnership's internal control. Accordingly, we do not express an opinion on the effectiveness of Lane Workforce Partnership's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Lane Workforce Partnership's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jones & Roth, P.C.  
Eugene, Oregon  
January 7, 2026

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors  
Lane Workforce Partnership  
Eugene, Oregon

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Lane Workforce Partnership's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Lane Workforce Partnership's major federal programs for the year ended June 30, 2025. Lane Workforce Partnership's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Lane Workforce Partnership complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Lane Workforce Partnership and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Lane Workforce Partnership's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Lane Workforce Partnership's federal programs.

## ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Lane Workforce Partnership's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Lane Workforce Partnership's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Lane Workforce Partnership's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Lane Workforce Partnership's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Lane Workforce Partnership's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Jones & Roth, P.C.*

Jones & Roth, P.C.  
Eugene, Oregon  
January 7 , 2026

LANE WORKFORCE PARTNERSHIP  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 For the Year Ended June 30, 2025

**SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	None Reported
Noncompliance material to financial statements noted?	No

**Federal Awards**

Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?	No

Identification of major programs:

<u>Assistance Listing Number</u>	<u>Name of Federal Program or Cluster</u>
17.258, 17.259, 17.278 17.280	Workforce Innovation and Opportunity Act (WIOA) Cluster WIOA Dislocated Worker National Reserve Demonstration Grants

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

**FINANCIAL STATEMENT AUDIT FINDINGS**

None.

**MAJOR FEDERAL AWARD PROGRAMS AUDIT FINDINGS AND QUESTIONED COSTS**

None.

**PRIOR AUDIT FINDINGS**

None.